



成績覆核申請表格  
Academic Appeal Application form

填表前請參閱注意事項

Please read the Notes before filling out this form

課程編號 Course Code.:	
課程名稱 Programme Title:	
科目 Course Title:	
原因 Reason(s):	

申請人英文姓名 Name of Applicant (in English) \_\_\_\_\_

申請人中文姓名 Name of Applicant (in Chinese) \_\_\_\_\_

香港身份證號碼 HKID No. \_\_\_\_\_ 聯絡電話 Contact No. \_\_\_\_\_

電郵地址 E-mail address \_\_\_\_\_

支票號碼 Cheque No. : \_\_\_\_\_

費用 Amount HK\$ \_\_\_\_\_

申請人簽署 Applicant's Signature: \_\_\_\_\_ 日期 Date: \_\_\_\_\_

**本中心專用 For Official Use**

收表日期 Form received on \_\_\_\_\_ 經辦人 Handled By: \_\_\_\_\_

**課程主任批註及簽署 Remarks and Signature of Programme Director**

成績覆核結果 Appeal Result: \_\_\_\_\_

簽署 Signature: \_\_\_\_\_ 日期 Date: \_\_\_\_\_



注意事項 Notes :

- 成績覆核申請須於有關課程之成績單上列印日期起兩星期內才會受理。  
Application for Academic Appeal should be made within 2 weeks upon the issuance of Results Slip.
- 申請成績覆核費用為每科目港幣五百元正。所有費用一經收取，本中心恕不退還。倘成績覆核後有所改動，本中心會退回該科目已付之手續費。  
Fees per subject for academic appeal should be HK\$500. Fees once paid are not refundable. The fees shall be refunded to the applicant in case of any adjustments in grades.
- 成績覆核後之結果將為最後成績，中心恕不就同一科目再接受申請成績覆核。  
The decision of the review of Academic Appeal shall be final and no second Academic Appeal on the same subject will be allowed.
- 請把填妥表格連同劃線支票親身交回或郵寄至「新界沙田香港中文大學教研樓二座 104 室手語及聾人研究中心」。  
Please pass the completed form and crossed cheque to “Centre for Sign Linguistics and Deaf Studies, Rm104, Academic Building No. 2, The Chinese University of Hong Kong, Shatin, N.T., Hong Kong” in person or by mail.
- 繳費辦法：申請人請準備劃線支票，抬頭為『香港中文大學』。  
Payment Method: Please prepare a crossed cheque payable to "The Chinese University of Hong Kong".
- 如有查詢，請與本中心聯絡：  
For enquiries, you can contact us by:  
電話 Tel 3943 4178 傳真 Fax 3749 5897 電郵 Email [course@cslsds.org](mailto:course@cslsds.org)